



NCPHA Wellness and Prevention Section
AEC Planning Conference Call
Meeting Agenda
Tuesday, May 3, 2011
3:00 p.m. – 4:00 p.m.
(712) 775-7300, Pass Code: 234214#

Agenda Items	Discussion Points	Next Steps
Welcome and Introductions	<ul style="list-style-type: none"> • Laura Edwards, W&P Section Chair 	Attendees: Laura Edwards Rebecca Reeve Ulva Little Ruth Little Jessica Carter Dacia Hudson Messina Reddish Maura O'Donoghue
Updates on overall conference planning	<ul style="list-style-type: none"> • Ulva Little, W&P Section Vice-Chair, AEC Representative • Conference dates September 21-23, 2011 at the Charlotte University Place Hilton. • Overall AEC Conference Meeting/call on April 11. Trying to still get opening speakers and afternoon session on Wednesday. Have some contacts/suggestions. They have not yet confirmed the Wood Lecture speaker, but have some suggestions. • Want to have emergency vehicles/public health vehicles on Thursday afternoon for people to tour. Dental van and Booze It and Lose It. • Still working on the 5k run/1 mile walk, to be held Wednesday at 6:00 p.m. at Reedy Creek Park in Charlotte. Registration is \$25 – you get a t-shirt and water bottle. • Jennifer Park is working on types of name badges - want to be able to scan for CEU's. • Want to have door prizes. May ask each county to donate a door prize. Will be given away last day of conference. • Next meeting/call is May 9 from 10:30 - 12. 	Check the NCPHA newsletter for a save the date notice.

<p>Suggested topics and speakers</p>	<ul style="list-style-type: none"> • Confirmed topics and speakers: • Evidence based practices – Monaire McGregor (will need to cover travel, hotel, etc) • EBP - panel presentation - Alice Ammerman, Dorothy Cilenti, Lisa Harrison • EBS success stories from counties – one from each region (northwest, west southeast, northeast, central) • Ulva gave information out to health education regional consultants and asked them to distribute. Regional consultants will send information back to Ulva. • Motivational speaker for our luncheon - BCBSNC came out with spark plug grants – funded identified counties – Caldwell is one and Moore and Scotland Co got grants. \$33,000 (11 mini grants of \$3000). One project is farmers market, one is church garden. Dave Watson-Hallowell is with the Renslerville Institute, is overseeing the grant process for BCBSNC Foundation. He might be a good speaker. • Sessions probably will be on Thursday. 1 a.m., 1 lunch, 1 in p.m. 	<p>Action Items: Develop process to get submissions for success stories: Jessica suggests we ask regional consultants to recommend programs and then we can invite them individually. Ulva will follow up with that. Deadline for recommendations by June 1.</p> <p>Jessica will send Dave’s contact information to Laura. Laura will contact Dave to assess his interest in being the motivational speaker for the luncheon.</p>
<p>Opportunities to share sessions with other sections</p>	<ul style="list-style-type: none"> • Oral health, social work, women’s and children’s health and HIV/STD section are willing to share sessions. 	<p>Action item: Laura will send information to section chairs to see if they are willing to co-sponsor</p>
<p>Awards, luncheon and other W&P section conference details</p>	<ul style="list-style-type: none"> • Awards –Ulva and/or Larissa to report on awards • Nomination forms were sent out today to the whole W&P section for review. Awards have not been given in 2 years. • Sparkle Award • Golden Project Award • Jeanne Palmer Excel award • Bertlyn Bosley Award • Luncheon – discuss details 	<p>Action item: Begin process for award nominations Ruth Little and Laura Edwards will serve on the awards committee. We will ask for additional volunteers as needed.</p> <p>Need to update forms.</p> <p>Send out to health</p>

		<p>director and other listserves from NCPHA.</p> <p>Luncheon menus – Ulva will share to discuss at the next meeting</p>
<p>Sponsors for luncheon, etc. Need to pay for: Section Lunch Speaker gifts Speaker travel Speaker hotel costs Speaker registration for conference Awards</p> <p>AV – NCPHA pays*</p>	<p>Maura reports costs for non-profit exhibitor vs. for-profit exhibitor. \$620 for non-profit Includes registrations, etc.</p> <p>\$820+ for-profit</p>	<p>• Action item: Identify potential sponsors and sponsor recruitment process</p>
<p>CEU's</p>	<p>Maura to provide update/information Basic one time fee of \$50 for the application, then no charge for getting the CHES credits. Maura needs the information 60 days ahead of time – Learning objectives that link to at least one of the 7 areas of responsibility; need evaluation; need certificate. Must keep records for 5 years. Maura will keep the information.</p>	<p>Laura and Maura to work on application.</p> <p>Ulva will find out about NCPHA and CE credits.</p>
<p>Wrap up and planning next steps</p>	<p>Monday, June 6 from 3-4 p.m.</p> <p>(712) 775-7300, Pass Code: 234214#</p>	